

**St. Gabriel Finance Council Meeting**  
**April 13, 2021**

**Attendees:** Mike Jurasewicz, Anne Greif, Mike Van Dyke, Troy Sommerfeld, Peter Schmitz, Lynn Hopfensperger, Fr. Bob,  
**Excused:** Terry Olson

Opening Prayer - Father

Minutes

- MV moved to approve the minutes; LH seconded. Approved

Finances

- Overall looking good. Only about \$3,000 behind in envelope income (after this past weekend). Shortage is in loose collection due to low Mass attendance.
- Fish Fry was good experience socially. Only \$2200 behind budget. Thank you to go out to Ryan and his family for organizing.
- PPP second round – No word on applying for forgiveness yet. Currently on balance sheet as liability
- Reviewed/approved the pulpit announcement.
- Budget-
  - Father suggested adding a line item to budget for Adult Faith Formation-Bible Study. There are book expenses absorbed by attendees or by facilitator. Program has grown.
  - Also have other Adult education programs-mom's study, etc. could use funding
  - Will need to contact leaders of groups or fundraising to see what is needed from budget standpoint. Anne asked for list of names of people that may want to be included in the budget.
  - Johnson Control maintenance agreement- Annual cost of \$24K. Decided to go with a service call for now and reconsider the maintenance agreement later.
  - Subsidy-decreasing next fiscal year by about \$18K
  - Tuition Assistance-. Anne asked Dick Bergstrom for dollar amount he would request the parish to contribute for Tuition assistance. We still have earnings in two of the three investment accounts so we may be okay keeping it the same for next fiscal year.
  - Hope to have rough draft of 2021-22 budget available in May, approval in June
- Quote of \$12600 for revamp of projector and sound system in church.
  - Donors will pay half. Looking for \$5000 from parish.
  - Can add to wish list.
  - Hoping for May installation.
  - MV made motion to front money for project and LH seconded.
- New transformer and switch box needed.
  - Pat Jensen rewired it as temporary fix and is investigating replacement.
  - Potential cost of \$80K. Will have to use PPP money.
- Roof project-
  - After Mike's presentation, FC is leaning toward Northern.
  - Mike will follow up with a few extra questions that came up and get back to the committee.

Money Collection Procedure

- Pete shared the revised procedure-Mike made motion ; Troy seconded ;approved  
Will keep binder in office for new volunteers to have available.

Check Writing Procedure

- MV moved, LH seconded

*“St. Gabriel the Archangel is a welcoming Catholic Community of disciples who encounter Jesus, joyfully and compassionately serving God’s people.”*

Managing Donations Procedure.

- MV moved, Mike J seconded

Spending Limits Procedure.

- Lynn will contact the leaders of ministries to find out what they need from the parish

Bequest Binder

- Mike presented a binder with maintenance projects looking for donors
- Vision Plan items could be included in a separate area of the binder as they come up. Also discussed how to handle naming rights with no final decision made

N-M Trustee meeting

- Looking at sharing resources, especially in Faith Formation where there is duplication of services. Would be nice to have a paid person to facilitate Bible Study and other Adult formation in the N-M churches.

Meeting adjourned at 9:15 pm (started at 7:30 pm)

Next Meeting: May 11. Time TBD

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