

St. Gabriel Finance Council Meeting
June 29, 2021

Attendees: Mike Jurasewicz, Anne Greif, Mike Van Dyke, Peter Schmitz, Lynn Hopfensperger, Fr. Bob, Terry Olson

Excused: Troy Sommerfeld

Guests:

Opening Prayer - Father

Minutes

- MV moved to approve the minutes; LH seconded. Approved

Finances

- Overall, we will finish in the black for this fiscal year
 - Did use \$7,000 of the PPP loan to help offset expenses last month.
- Discussion around the PPP loans
 - We treat it as deferred revenue. Plan to record it as income when we spend it.
 - Do we transfer the money to the diocese for higher potential returns?
 - Decided to leave it in the money market at the bank
 - Discussion on pulling out the other investments (thinking the stock market may crash)?
 - Decision to leave them alone
- Discussion on the electricity
 - Discussed the number of refrigerators/freezers
 - Can we reduce to 1 in the parish office and 1 in the school?
 - Need to loop Jeanine into the discussion
- Discussion on the pulpit announcement - will wait until we have the final numbers in for the fiscal year.

FY22 Budget

- Reviewed the proposed budget
 - Envelope income was \$805,000 this past year; Anne proposed to increase envelop income to the same figure.
 - Budget is balanced
- Father would like some new albs
 - Discussion to go ahead and order now.
- Would like to see some more effort around communications/evangelization.
 - Would we consider adding a part time role or two
 - Envision a shared role
 - Would be the “go to” person – connecting different groups
 - We do have a lot of volunteers, but don’t have much coordination
 - Discussion around responsibilities within the parish office
 - Parish council effort to review the mission/goals and then understand what the current roles/responsibilities are
 - We do have updated job descriptions for our current staff
 - Meredith does have an interest in the communications area
 - Suggestion to contact Lori to see what type of calls and how many she receives
 - Lori does do a lot of “triage”
 - The Parish Office does have a flow sheet of agencies in the area to also provide help

“St. Gabriel the Archangel is a welcoming Catholic Community of disciples who encounter Jesus, joyfully and compassionately serving God’s people.”

- The volunteers have been doing a great job getting the information to the right person
 - Anne to email out the job descriptions
 - Suggestion to hold a planning session with staff, Finance Council and Parish Council to review the job descriptions and how they line up with our mission and goals. Father explained his vision of “Womb to Tomb”.
- Question on whether Deacon Tom has a part time person working for him?
 - He has a student that is helping on occasion with large endeavors as a contractor. Father stated that this happens at other parishes as well.
- Budget Approval – LH moved to approve; MJ seconded.
- Discussion around the proposed School Board president is a brother of the SMCS president. Father suggested viewing the latest video from Bishop Barron. Some additional discussion on the types of books being used at the middle school.

Church AV System Improvements

- Work has started. Plan to return on July 7th. Materials have been delayed.
- Raised \$9400 in donations towards the goal of \$12,600

Roof

- Mike explained the concerns with materials supply issues
 - The tapered insulation board is due mid-August
 - Still no confirmed date on the installation
- Northern Metal and Roofing is doing the work

B&G

- Crawl Space update – Working with Deerview construction
 - Propose to rebuild the crawl space wall and backfill with gravel
- Switchgear – waiting for WE for a proposal – due in July

Fund Raising

- One by One campaign
 - Pete and Father explained background
 - Campaign is back on; total goal is \$947,000
 - We get 50% back
 - Campaign runs for 3 years – August through January
 - Vision is looking at about \$475,000 total, so it lines up well
 - Father is pushing the diocese for their “case”
 - What is the financial aspects
 - Discussion around adding discipleship salaries to the One by One campaign
 - Initial reaction is to not include
 - Still will have to support the Bishop’s Appeal
 - The diocese did approve our “case” of the vision
- Holy Spirit Binder
 - Lynn and Mike will clean up the binder and put it in the office

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St. Mary/St. John Audit

- With the new priest coming in, the diocese performed an audit. Pete wanted to see if we can learn anything.
 - They needed to update their procedures
 - Pete wanted to see if we can learn anything
 - We don't have a petty cash process.
- Discussion of should we have an audit – everyone is in favor.

Spending Limits Procedure

- No updates. Plan for the next meeting

N-M Trustee

- The meetings have been paused since we are getting two new priests assigned
- Dean/Barry/Steve – approached Father Bob and Father Dennis first
- Not merging parishes/closing any parishes
- Plan to formalize the Interparish meetings – 14 person team – pastor and a Trustee from each parish, with the diocese and the school
- Consultant – Steve Anderson

General

- We thanked Mike J for all of his service!
- We now have an opening on FC
 - Father suggested a name...
- Since Mike J is a Trustee, some discussion on how to proceed
 - Anne to see if we can appoint or need to have an election.

Meeting adjourned at 8:45 pm

Next Meeting: Ground Round July 21th. 6:00 pm

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