

St. Gabriel Finance Council Meeting
September 14, 2021

Attendees: Anne Greif, Mike Van Dyke, Peter Schmitz, Fr. Bob, Terry Olson, Troy Sommerfeld, Lynn Hopfensperger

Excused:

Guests:

Opening Prayer - Father

Minutes

- LH moved to approve the minutes; MV seconded. Approved

Finances

- Nothing significant to report as first month of the fiscal year
- We have caught up on our budgeted envelope giving
- Anne will base the pulpit announcement off her memo to Father Bob
- Do we want Dan to attend one of our future meetings?
 - Discussion of when he has been here recently
 - Plan to give him a few months (thinking December)

Annual Meeting

- Plan to conduct after the 8:00 am Mass on 10/3
- Plan to hold in the café
- We reviewed Pete's handouts

Vision Project

- Pete/Anne submitted the proxy for the overall project
 - Need to submit one for each phase (which we signed during the meeting)
 - Pete did have a discussion with Gino – business is doing very well, so lead times are going to be longer

Worship Committee Request

- Request for new altar linens
 - About \$3,000 total
 - Donations have exceeded expense so surplus passed on to AV project
 - FC was in favor of this request

B&G

- Roof
 - Roof work has been completed!
 - Did have the issue with the ceiling tile grid; had a wonderful group of volunteers help out!
 - Siding materials are due mid-October
- Crawl Space update – Working with Deerview construction
 - Plan to start hand digging this weekend
 - Deerview schedule for 9/28
 - Likely to need to replace the footing
- Switchgear – still waiting for WE for a proposal
- Rectory AC unit

“St. Gabriel the Archangel is a welcoming Catholic Community of disciples who encounter Jesus, joyfully and compassionately serving God’s people.”

- Technician came out – changed filter and recommended to leave the temperature alone
- AV update
 - We had an issue with the screen and wrinkles
 - New one is here

Vision Project

- Waiting for one more quote before completing the proxy
- Asbestos removal was completed this week
 - What funds should this go against? Decision was made to use Capital Improvements funds

Fund Raising

- One by One campaign
 - Father/Jose working with volunteers
 - Volunteer meeting is 9/28 at 6:15 am
- Holy Spirit Binder
 - Lynn and Mike will clean up the binder and put it in the office
 - Pete has developed the items from the Vision that will be incorporated
 - Plan to pull the binders together and have in the office for Father/Steve to use
 - Eventually plan to announce at a mass (maybe after the Bishop's Appeal)

Donations

- Recent \$10K donation - plan to follow our unrestricted donation procedure
- Occasionally Anne will get small donations – plan to follow the same procedure

Spending Limits Procedure

- No updates. Plan for the next meeting. Pete will help out Anne

General/Trustees

- Joe Varkoly to fill open spot on the FC – need to include him on our email
- Discussion on how the Secretary Trustee role
 - Some feedback that parishioners weren't aware that we were voting that weekend; and that it was a holiday weekend.
- Mike provided an update on the items that transpired with the N-M trustee
- Check writing procedure – some concerns with having the checks leave the building.
 - Discussed the concerns – in general, plan to sign at church. Are allowed to sign checks in an emergency situation outside the parish.
- Money counting procedure – Anne to review with the leaders of each team to verify we are following the procedure
 - Discussion on observing
 - We read the procedure – the money counting part was fairly vague. Anne will reach out to one of the money counters to firm up the

Meeting adjourned at 8:45 pm (started at 7:20 due to one by One meeting)

Next Meeting: October 12th 7:15 pm

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