

**St. Gabriel Finance Council Meeting**  
**March 8<sup>th</sup>, 2022**

**Attendees:** Anne Greif, Mike Van Dyke, Peter Schmitz, Fr. Bob, Joe Varkoly, Terry Olson, Lynn Hopfensperger

**Excused:** Troy Sommerfeld

**Guests:** Deacon Tom, Steve Anderson, Kathy McEwen

Opening Prayer - Father

Minutes

- Joe V moved to approve the minutes: Terry O seconded. Approved

Evangelization Coordinator Position (Deacon Tom)

- Deacon Tom handed out an updated position description.
- Steve Anderson provided some background as to how this role/position was developed as well as some insights as to the direction of the diocese. We had a lack of tools/knowledge in passing our faith along to our children. Can't really stop the existing efforts.
- Steve also covered the purpose of the 5 parish Adult Formation Coordinator role; will assist in the development/implementation of tools to pass our faith along to our children (first mission field)
- The FC asked questions of the position. Deacon Tom to make some tweaks and will send it out for review.
  - Questions around the recruiting process.
  - Questions/clarifications on the wording
  - Discussion around the projected costs and potential grants
- Some discussion around roles/responsibilities and objectives and goals
  - Now that we have roles, should we align with our fiscal year?
  - Do we consider evaluations of our staff?
- FC agree to take a vote on the Coordinator of Liturgy and Evangelization position with the agreement from Father Bob that for FY23 that the following are performed:
  - Each staff member will develop personal goals based-off of their job description and other tasks as assigned for the FY – these goals will be approved by Father Bob.
  - There will be a formal personal review process implemented in FY23 for all staff members. This documented review (recommended mid-year and year-end) will led by Father Bob.
    - Joe V made a motion to move forward with the role; Lynn H seconded. Passed
    - Need to pray on the discernment of the person in this new role.

Financials (Anne)

- We are doing well financially.
- Anne inquired if we invest some of our savings into a money market with the diocese
  - Pete will pull together a forecast of spending for the Vision work
  - Plan to invest some of the PPP monies
- Question on the IRS – Anne had to work through some issues with the IRS. Was able to get it resolved!
- Question on having a separate account for the Vision Work (under capital improvements)
  - Will combine the extra roof monies into the vision work.
- Discussion on the pulpit announcement
  - Plan to share the numbers. Will highlight the new role(s) and significant needs for our facility
- Update on fund raisers
  - Fish Fries/Bingo – went very well. Ran out of just about everything.
  - Rummage Sale/Bake Sale (combined)
  - Craft Sale – still waiting on word on the craft sale

FY2022-2023 Budget Process

*“St. Gabriel the Archangel is a welcoming Catholic Community of disciples who encounter Jesus, joyfully and compassionately serving God’s people.”*

- Proposed timetable
  - May (Initial Budget Discussion – Joint w/PC)
  - June (Approval)

#### 2022-2023 School Subsidy (Anne)

- Worked through the model with the other parishes (same model as last year). Our portion is going down ~\$14,000

#### one by One Campaign (Father Bob / Pete)

- Summary of the one by One Campaign - Estimated \$1.26M total
- Pete shared a summary of the deposits and spending
- Proxy #2 has been signed and will be sent out
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#### Vision Project (Pete)

- Pete provided an update on status of the Vision project

#### B&G

##### Roof

- Siding project has been completed.
- Northern paying for the JC invoice (Anne reduced it to ~\$483)

##### Working on a new sign – wording

- School and Faith Formation Entrance
- Do we need the wording “St. Gabriel”?

##### B&G - others

- Switchgear – have the proposal for WE energies
  - Major raw material issues - install summer 2023
  - Plan to get on order as soon as we can
- Replacing hallway lights with LED style
  - Some require a battery back up \$140 per light
- Working on a 5 year capital plan
  - Pulling together budgetary estimates for replacing the boilers/controls
  - Parish office conference room – carpeting, paint, chairs, furniture
  - Music Room – New carpeting?
- Space Study
  - Held a kick off meeting
  - Have the usage data – need to send out and have the team review
  - Youth ministry room - TBD
- Gym roof
  - Drain pipe separated from the roof drain – temporarily fixed
- Rectory crawl space
  - Need to inspect
  - Need to install the plastic

#### N-M Trustee (Lynn/Mike)

- The radio ad is being played. We do have the ability to tweak the language each week.
- Timber Rattlers game – May 20th Lynn is working with the school and the other parishes on the plans.

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Missionary Discipleship

- Since the meeting ran long, we decided to move this agenda item to next month's meeting.

Closing Prayer

Meeting adjourned at 8:40 pm

Next Meeting: April 27<sup>th</sup>, 6:30 pm

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