

St. Gabriel Finance Council Meeting

September 12th, 2023

Attendees: Anne Greif, Mike Van Dyke, Joe Lautenschlager, Joe Varkoley, Fr. Bob, Karen Rappl, Terry Olson, Lynn Hopfensperger

Excused:

Guests: Julie Klein

Opening Prayer - Father

Encountering Jesus

- Five Alive – 1) Mass
 - Discussed the Liturgy of the Hours - based on the Psalms. Plan to pray them at the next meeting
- 2) Lectio Devina – spiritual reading
 - How many people have read the entire Bible? Father would encourage all of us to read it at least once.

Minutes

- Mike V moved to approve the minutes; Lynn seconded. Approved

Financials (Anne)

- Anne shared the financial report – summary of budget, actuals and budget for next year
 - Actual - \$770 loss
 - Plan to send it out along with a letter
 - Father to mention something at Mass prior to the letter going out
 - Father to mention that we are doing a parish directory
 - Suggestion to mention the raffle
 - Discussion on the annual meeting
 - When – 10/8 with Pete; 10/15 with Mike. Update after talking to Pete- he could do it October 22 or 29th. Date to be confirmed.
- Reviewed letter to Father
 - Anne mentioned the envelope income is ahead of last year, but behind per budget
 - Included a 4% increase to help balance out the budget
- Follow ups from our last meeting
 - We had ~\$13K left in the checking account. Anne to explain what the starting balances were for the last 3 years
 - Anne to send out cash flow analysis to the entire council
- Did have a discussion on investments versus endowments.
 - Discussion on using one of them for our subsidy to the Catholic schools. A second fund will be used for adult education/RE
 - Was able to balance the budget by including some of the income from the investment funds
- Discussion on Positive Pay
 - The church sends a file of issued checks to the bank. The bank then responds on a daily basis with checks presented for payment. These checks are not paid until they

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are confirmed as legitimate payments. Anne had a recent incident at St. Pat's and the Bishop strongly encouraged this service, so we will begin using it as soon as it is set up.

- Balance Sheet
 - Accounts receivable should be 0 – Anne will transfer the monies to appropriate expense accounts
- Income Statement
 - No highlights except that giving is below budget.

Finance Committee Goals

- Ideas to work on this year:
 - Wills and bequests seminar
 - Holy Spirit just offered one
 - Deacon Tom is willing to hold one – Anne to ask him
 - Suggestion to mention to sell rights to the cemetery
 - Father to find out how much they are
 - Looking to build a columbarium
 - Donor advised funds (estate planning)
 - Typically comes from a financial advisor – Joe to investigate
 - Sacrificial giving
 - How to educate our parishioners on guidance for giving
 - Scrip
 - Increase awareness of how to use scrip
 - Karen/Lynn provided an update of the scrip work to date
- Joint meeting with PC to discuss staff roles/goals – meeting will likely be Tuesday, October 24th 7:00 – 8:30 Stingle Hall
 - Plan to review staff goals

B&G Update (Mike)

- Mike reviewed the B&G Update letter emailed out on 9/12/2023
 - A/C update on both units
 - Mike to follow up with Trio's
 - Fire alarm tie is working. Still have the ground fault.
 - Boiler manway work should be completed in the next two weeks
 - Continue to paint door frames throughout the school

Vision Project (Pete)

Update on status of the Vision project from Pete S

UPCOMING PROJECT ITEMS

By November 27th:

Reconciliation Chapel Window Film – Strip of privacy film will be installed on the Reconciliation Chapel glass windows and doors.

Crucifix – Re-stain cross and paint corpus.

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Baldachin – Stain baldachin with a dark wood grain finish, add drywall “ceiling” inside the baldachin and have a night sky scene of stars painted on it

Sanctuary Center Back Wall – Drywall and paint area immediately behind crucifix, install decorative woodwork along the sides of the drywall area – will appear to support the baldachin.

Gabriel/Holy Family Niches – Drywall and paint area in center of the niches and decorative woodwork along the sides of the areas.

- Karen to send out Pete’s update

N-M Trustees (Lynn & Julie)

- Recently had a joint Trustee meeting
 - Trustees are sharing what they are working on
 - Working on having a section in the bulletin – what each parish is doing
 - Looking to share/obtain cost breaks for services (i.e. snow plowing)

FC Member Terms (Pete & Father Bob)

- Additional members update
 - Joe will attend when he can
 - Roxanne S has been invited to our next meeting
- Need to identify vice chairperson and secretary
 - Joe V – volunteered to be vice chair
 - Mike V - volunteered to be secretary
 - Motion passed

Other

- Father mentioned that our school enrollment is up! Overall, he believes the system is close to even from last year
- Have someone interested in our old organ

Next Meeting Dates (Karen)

October 10th – 6:30 pm (time may be later due to speaker)

Joint Meeting October 24th – 7:00 PM Stingle Hall

Closing Prayer (Father Bob)

Meeting adjourned 8:25 pm

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