

**St. Gabriel Finance Council Meeting
November 11, 2025 – 6:30 PM**

Attendees: Fr. Brian, Dave Risgaard, Joe Lautenschlager, Mike Brown, Karen Rappl, Lynn Hopfensperger, Anne Greif, Mike Van Dyke, Julie Klein

Opening prayer - Fr. Brian

Approval of October Minutes

- Motion by Dave to approve, seconded by Mike V. – APPROVED

Financial Update

- Church support roughly \$19,000 behind budget as of end of October, hoping for RMD distributions to begin coming in.
- Craft Fair was very successful and will finish ahead of budgeted income
- Discussion relating to YOY analysis of church support
- Balance Sheet and Income Statement Review- Shared expenses review of allocation
- Information re: RMD's and parish endowment fund will be put in the bulletin
- Discussed pulpit announcement to thank everyone for their contribution to the school project. Possibly on Dec 6/7weekend – Lynn and Joe
- Bishop Ricken will be here December 17th to bless the school addition

Addition Project:

- Discussion on cash flow over the next couple of months – looking good.

New Business

- New phones – parish and school will be getting new phones. Parish expense will be for office staff phone only. SMCS will pay for school phones.
- Staffing update – Charlie is leaving this month, will be hiring new pastoral associate, hired part-time day janitor, PM janitor is now full-time
- Calendar raffle – looking for another sponsor, will put announcement in the bulletin. Calendar sales will begin the weekend of November 22/23. Finance council members to assist with sales.

Other Business

- Combined Parish and Finance Council meeting will be held later in 2026.

Fundraising

- Craft Fair results were strong
- Discussion around estate planning/workshops/etc.
- Discussed need to educate parishioners about our endowment fund and promote it, Joe V. to create promotional materials.

Technology / B&G

- A SMCS hire has been made for an IT person to service Neenah/Menasha parishes specifically, not tied as heavily into the school system but specifically into the parishes
- Teacher and staff computers are maintained by the school, and the parish takes part in the benefit
- New cloud-based phones, \$2,400 for phone equipment install, limited ongoing cost.
- Sewer cleanout in the works per state requirements
- Sacristy water heater – recommend to not use tankless due to Neenah water quality. Water sensors and a catch basin will be added when new water heater is installed.
- SMCS will create a STEM lab in one of the classrooms with funds from the School system.

Next Meeting

- January 13th, 2026 @ 6:30pm

Closing prayer – Fr. Brian

Adjournment – 7:50 PM