

St. Gabriel Finance Council Meeting Minutes

October 14, 2025 – 6:30 PM

Attendees: Fr. Brian, Dave Risgaard, Mike Brown, Karen Rappl, Lynn Hopfensperger, Anne Greif, Mike Van Dyke, Julie Klein

Excused: Joe Varkoly, Joe Lautenschlager

Opening prayer - Karen

Approval of September 10th Meeting Minutes

- Motion by Mike V to approve with suggested corrections/edit, seconded by Dave – APPROVED

Financial Update

- Anne stated envelope income is improving, but we are still behind budget
 - Discussion about adding the number of Sundays (in Anne's spreadsheet) – easier to compare. Anne to include it on future reports.
- Personnel expense is lower due to timing issues and **employee absence**
- ~\$500 difference in the balance sheet and the income statement. Anne to investigate

Annual Meeting Plan

- After 8:00 am Mass on October 19th
- Fr. Brian explained what he has **done** in the past
- Charlie offered to pull together the sacramental stats (to be included this Sunday)

School Addition Updates:

- We have received almost all the invoices
- Anne reviewed the cash flow. Looks like we are good for October. Will need some additional funding in November and December

Fundraising and Communication

- Continue to send thank you letters to donors with a photo of students holding a "thank you" sign
- **Anne will follow up with Tim re: no response yet from one donor**
- Some discussion on "borrowing" money from the Vision project
 - Fr. Brian would like to get more information on the Vision project
 - Karen to reach out to Pete S to hold another Vision meeting

New Business

- Technology – the CESA6 grant money is running out.
 - School is looking to hire another full-time **IT** person
 - 50% would be on the "parishes" (~\$30K to be split)
 - Anne is still working through the options
- Security/Locks
 - Discussion on who should have access to the fob system
 - Fr. Brian to follow up with Mrs. G and Lori

Buildings and Grounds – Mike’s report

- General
 - Cleaned up weeds around prayer garden/Early Elementary playground
 - Repaired lawn/planted grass seed by boiler room
 - Repaired vent cover
 - Working on refrigerator door seal
 - Misc items
- Grants
 - One by one – submitted – should know by November
- School expansion
 - Following up on Wifi
 - Hang Smart boards
 - Thanksgiving week:
 - Replace fire alarm panel
 - Replace drywall/add interior windows
 - Add moveable exterior windows
- Capital Improvement Plan
 - Working through the ideas/obtaining prices
- Security
 - Audit recently completed. Concerns around only one person having access to the fob system/keys
 - Who should have access
 - Who should have keys
- Upcoming Items
 - Install sacristy water heater – reached out to Wolf Plumbing
 - Replace water feed line to boilers
 - Clean boiler room – disaster

Vision Update from Pete Schmitz

- ITEMS RECENTLY COMPLETED / IN-PROGRESS
 - Sanctuary Candlestands** – Purchased additional candlesticks for the sanctuary – delivery mid-December
 - Kneelers** – Purchased new kneelers for Mary devotional area and chapel – delivery mid-November
- **UPCOMING PROJECT ITEMS**
Project ~\$53,000 in future obO donations

- **FINANCIAL UPDATE**
- Summary of upcoming project work expenses:

- **Vision Project Financial Update**

obO Donations	\$498,867
Vision Donations	\$62,669
Vision Interest	\$2,287

Total Donations \$563,863

Paid Expenses	\$502,872
Future Expenses	\$0

Total Expenses \$502,872

Late Pledges **\$83,450**
Cancelled Pledges **\$46,910**

Default Pledges **\$130,360 (10.4%)**

Pledge Total (1/1/22) **\$1.259M**
Pledge Total (11/1/23) **\$1.213M**

Other Business

- Discussion on our day **janitor** resigning

Next Meeting

- November 11th – 6:30 PM
- December 9th – 6:30 PM

Closing Prayer – Fr. Brian

Meeting adjourned – 8:00 PM

“St. Gabriel the Archangel is a welcoming Catholic Community of disciples who encounter Jesus, joyfully and compassionately serving God’s people.”

